

NOTE:

Salary includes any amount received or receivable annually under a contract of service including cost of living allowances, commission, shares of profits, etc., but not occasional bonuses or fees which were dependent on the whim of Directors or employer.

EMPLOYER DETAILS

Name

PAYE reference no.

Contact person

Telephone no.

Postal address

 Postal code

Physical address
 Postal code

Certified to be true and correct to the best of my knowledge.

Administrator's Signature

Date

DEFINITIONS

- Other identification:** Passport number, work permit number, etc.
- Annual income:** All income for e.g. Salary, remuneration, earnings, emolument, wages, bonus, fees, gratuities, commission, pension, overtime payments, royalties, stipend, allowances and benefits, interest, annuities, share of profits, rental income, compensation, honorarium.
- Employee number:** A number allocated by the employer to the employee.
- Fund approval number:** The number allocated to the Fund by SARS, which consists of 18/20/4 plus six other numbers.
- The period taken into account in calculating the lump sum benefit:**
- Date from and date to.** If there was a break in service the period should be deducted from the "date from" to establish the completed years.